



# PILTON GREEN MAN CIO

## Application for a Grant

### Objects

Pilton Green Man Charitable Incorporated Organisation (CIO) exists *'to promote good citizenship for the public benefit by facilitating the development of a volunteer force to assist the community, in particular but not exclusively those members of the community who are in need, in such ways as the trustees may from time to time decide. To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit, in particular, but not limited to, the promotion of the arts and advancement of education in the history of Pilton, primarily but not exclusively, for the benefit of the people of the Pilton ward of Barnstaple, Devon and will be achieved through the making of grants or providing other support.'*

### Area of Benefit

Part of the way in which we do this is by making small grants available to community organisations, charities, groups and individuals to carry out projects which will benefit the people of Pilton. The geographical area of Pilton covers the area approximately from the ND District Hospital to Pottington and from Bradiford to Raleigh and Yeo Vale.

### Finance Available

Grants may be limited to a maximum of £1000 for organisations and £250 for individuals depending on demand.

### How to apply for a grant

The grants committee of Pilton Green Man CIO meets four times a year (October, January, April and July) to consider applications using the form overleaf. The dates for the submission of applications will be published on the website. All applications must show a need which falls within the above objects and set out how the project will benefit the people of Pilton.

The application must include the following, where appropriate:

- Constitution and/or organisation structure (for organisations)
- Annual income/expenditure summary (for organisations)
- Equality and Diversity and Safeguarding Policies (for organisations)
- Details of how the project will be implemented – scope, objectives, benefits, timescale, people involved, costs including details of other funding, etc.

The application must particularly set out the detailed scope and timescale of the project. Significant changes to either may result in the grant award being withdrawn and a re-application requested.

### Preliminary Ideas

We suggest that you contact the CIO to discuss your ideas before preparing an application to ensure that your proposal will meet the right criteria. *It is important that grants are only used on projects which meet the objects above and benefit the people of Pilton. Applications that do not meet these requirements will not be considered. You may be asked to present your project proposal to the awards committee.*

### Project Outcomes

On the conclusion of the project a short report (1 page) is required to demonstrate the outcomes achieved, how the money was spent, the category and numbers of people who benefitted and any lessons learnt. In specific cases, the Trustees may request a short presentation as well.

# APPLICATION FORM FOR A GRANT

Project Title (if appropriate): \_\_\_\_\_

Name of Individual/Organisation: \_\_\_\_\_

For an organisation, the person preparing the application: \_\_\_\_\_

Contact Address: \_\_\_\_\_

\_\_\_\_\_ Post code: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Summary of purpose for which grant requested, who will benefit and how they will benefit:

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*Please provide more detail on additional sheet(s)*

How does the application fit with the Pilton Green Man CIO's objectives?: \_\_\_\_\_

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*Please provide more detail on additional sheet(s), especially setting out how you expect the project to bring long term benefits to the Pilton community.*

Please attach the following, if appropriate:

- |   |                          |                       |
|---|--------------------------|-----------------------|
| Constitution or organisation structure            | <input type="checkbox"/> | (tick as appropriate) |
| Annual income/expenditure                         | <input type="checkbox"/> |                       |
| Equal Opportunity and Vulnerable Persons Policies | <input type="checkbox"/> |                       |

Amount applied for: £ \_\_\_\_\_ Grant

If this application is for only part of the total sum required to complete the project, please summarise how the balance of monies is being or will be raised?

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*Please provide more detail on additional sheet(s)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_